

Request for Qualifications

Guaranteed Energy Savings Performance Contract

for

Moultrie Colquitt County Parks and Recreation Authority



**RFQ for Guaranteed Energy Savings Performance Contract
Release date: December 9, 2022**

Due Date: January 6, 2023

Time: 5pm

Right to Reject: In submitting a response to this RFQ, it is understood by the respondent that the right is reserved by MCCPRA to accept or reject any and all responses, and to waive any irregularities or informalities when to do so is in the best interest of MCCPRA.

I. INTRODUCTION AND BACKGROUND

Moultrie Colquitt County Parks and Recreation Authority requests qualifications from interested Energy Services Companies (ESCO's) for the design and implementation of a Guaranteed Energy Savings Performance Contract in various facilities, in accordance with (OCGA Title 50, Ch. 37) or other Georgia legislation.

This Request for Qualifications requires the selected ESCO to conduct an investment grade audit. The selected firm will be required to identify, engineer, design, install, maintain, and provide financing options for approved energy conservation measures in a fixed cost scenario.

The intent of this project is to provide MCCPRA the means to improve its designated facilities through guaranteed energy, operational, maintenance and capital cost avoidance savings, as well as new revenue sources.

II. RFQ PROCEDURES

A. Point of Contact

Questions concerning this RFQ and the procedures for responding to the RFQ should be directed to:

Maggie Davidson
Maggie.davidson@mccpra.com

B. Submission of Responses

Responses must be received by 5pm on January 6, 2023. Respondents should submit three (3) paper copies and one (1) electronic copy of the response to:

Maggie Davidson
Director
1020 4th Street SE, Moultrie, GA 31768
PO Box 1749, Moultrie, GA 31776
"Proposals Enclosed – Guaranteed Energy Savings Contract"

Responses received after the time and date specified above will be disqualified as unresponsive.

C. Schedule of Events

The following time frame is expected to be followed during the procurement period of this RFQ. This is a tentative schedule, and dates are subject to change.

- Release of RFQ – December 9, 2022

- RFQ proposal received – January 6, 2023

III. FORMAT AND CONTENTS

Responses must be submitted in the format outlined in this section. Responses must be no more than twenty-five (25) pages total. Note: Annual Reports / Audited Financials, Cover Letter and Table of Contents do not count toward the page limit. MCCPRA reserves the right to eliminate from further consideration any submittal deemed to be substantially or materially unresponsive to the requests for qualifications contained herein.

A. Executive Summary

Responses shall include a concise abstract stating the respondent's understanding of the district's goals and objectives. The ESCO's submission should identify their firm's ability to satisfy MCCPRAs unique financial, technical and strategic goals and objectives.

B. Company Background & Experience

1. Provide a company overview / history of organization.
2. Describe prior relevant work experience and provide a minimum of five (5) references of Guaranteed Energy Savings Programs implemented by your organization. Provide the customer's name, total project cost, name and telephone number of contact person, and a brief description of the project.
3. Provide a comprehensive list of all Guaranteed Energy Savings Programs implemented by your organization in the state of Georgia.

C. Project Development

1. Provide a description of your organization's project development process and typical schedule.
2. Provide an overview of any additional service offerings currently being offered by your company. Highlight the specific ways that you believe MCCPRA could benefit from these services.
3. Describe the process that your company uses to select the products and materials that will be proposed as part of this project. Include a comprehensive list of any products or materials that would be offered by your company as part of this project which are manufactured, produced, owned, or otherwise controlled by your company or it's affiliates.

D. Project Management

1. Provide a description of your organization's approach to project management.
2. Provide a description of your organization's approach to the on-going maintenance (service) of the installed equipment.
3. Provide a description of your organization's approach to warranty issues.

E. Financial

Provide your two (2) most recent Annual Reports or Audited Financials.