



**MINUTES FOR THE SCHEDULED MEETING
MOULTRIE-COLQUITT COUNTY PARKS & RECREATION AUTHORITY
January 18, 2023, 7:30am
Ryce Community Center 305 7th ST NW, Moultrie, Georgia**

Members Present: Bob Swadel, Cole Posey, Freddie Williams, Dorothy McCranie, Seth Berl and Brad Gregory

Ex/officio members & staff present: Sheree Hamilton and Maggie Davidson

Absent: Chris Hunnicutt

Others Present: Judy Coleman

1. Call to Order- Dorothy McCranie called the meeting to order.
2. Invocation-Bob Swadel gave the invocation.

Consent Agenda (Items 3-6)

The consent agenda includes routine items that the Authority will act on with a single vote. Any Authority member may pull any item from the Consent Agenda in order that the Authority may act upon it individually.

3. Consider Approval of January 18, 2023, Agenda
4. Consider Approval of Minutes of the October 19, 2022, Scheduled Meeting
5. Consider Approval of Minutes of the November 30, 2022, Scheduled Meeting
6. Consider Approval of Financials (if available)

Cole Posey made a motion to approve Consent Agenda Items 3-6. Brad Gregory seconded the motion. **Motion approved unanimously.**

7. **Citizens to Address the Authority-Any person with business before the Authority, not scheduled on the agenda may speak to the Authority. The speakers must identify themselves by name before speaking and five (5) minutes are allowed; No action will be taken.**

No citizens present to address the Board.

8. Old Business
 - A. Review Guaranteed Energy Savings Performance Contract- Maggie Davidson informed the Board that there was only one (1) RFQ. A called meeting will be scheduled for those members that would like to review the RFQ after February 1, 2023.

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📍 1020 4th St SW, Moultrie, GA 31768 📞 229-668-0028

📧 P.O. Box 1749, Moultrie, GA 31776 📠 229-668-2255

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- B. Review Life Floor Quote- Maggie Davidson reviewed the LifeFloor quote. Brad Gregory made a motion to approve the Quote from LifeFloor. Cole Posey seconded the motion. **Motion approved unanimously.**
 - C. Discuss and Review Overtime Policy-Sheree Hamilton discussed the need for a policy to address overtime abuse. Board stated to draft a policy for review.
 - D. Discuss Sponsorship Program- Maggie Davidson discussed working with Oak and Willow to create a sponsorship program. Brad Gregory, Heath Wetherington and Dorothy McCranie would like to meet once the information is returned to discuss their suggestions with Oak and Willow.
 - E. Office Parking Lot Update-Maggie Davidson stated that the start date of this project would be August or September 2023.
9. New Business
- A. Appointments from City and County- Freddie Williams reappointed by City of Moultrie –term 1/1/2023-12/31/2025. Dr. Seth Berl appointed by Colquitt County Board of Commissioners- term 1/1/2023-12/31/2025.- Dorothy McCranie welcomed new Board Member Dr. Seth Berl and stated that the Board is glad Freddie Williams was reappointed.
 - B. Consider Election of Officers
 - a. Chairperson: County Appointment- (Brad Gregory, Chris Hunnicutt, Seth Berl, Bob Swadel)-Brad Gregory made a motion for Bob Swadel to be Chairman of the MCCPRA Board. Cole Posey seconded the motion. **Motion approved unanimously.**
 - b. Vice-Chair- City Appointee- Eligible (Dorothy McCranie, Freddie Williams, Cole Posey) Freddie Williams made a motion to be Vice Chair. Cole Posey seconded the motion. **Motion approved unanimously.**
 - c. Secretary/Treasurer- Eligible (all)- Dorothy McCranie made a motion to approve Cole Posey as Secretary/Treasurer. Bob Swadel seconded the motion. **Motion approved unanimously.**
 - C. Consider Approval of Check Signees for the MCCPRA-Brad Gregory made a motion to approve the change of the new signatories on the bank accounts. Bob Swadel seconded the Motion. **Motion approved unanimously.**
 - D. Consider Committee Appointments-
 - a. Executive Committee-current Heath Wetherington, Dorothy McCranie Bob Swadel-2023 Committee will be Bob Swadel, Dorothy McCranie, and Cole Posey

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- b. Planning and Development- Freddie Williams, Bob Swadel and Heath Wetherington-2023 Committee will be Freddie Williams, Bob Swadel, and Seth Berl
 - c. Community Relations-Cole Posey, Brad Gregory and Dorothy McCranie-2023 Committee will be Cole Posey, Brad Gregory, and Dorothy McCranie
 - E. Discuss new vehicle purchase-Maggie Davidson reviewed the quotes for (2) two new vehicle purchases. Cole Posey made a motion to approve Option (2) two as presented to the Board. Freddie Williams seconded the motion. **Motion approved unanimously.**
 - F. Discuss excess inventory-Maggie Davidson discussed excess inventory at MCCPRA. Mrs. Davidson would like to make a policy for disposing of inventory when needed. Board members agreed and asked that a policy be drafted for review.
 - G. Consider Valenti, Rackley & Associates, LLC engagement-Cole Posey made a motion to approve the engagement letter from Valenti, Rackley and Associates, LLC. Brad Gregory seconded the motion. **Motion approved unanimously.**
 - H. Discuss and review Coaches Policy-Maggie Davison update the Board on the status of the coaches training. Maggie Davidson asked if the Board wanted to include the Assistant Coaches in the Training. Board Members felt that all coaches should be included in the policy.
 - I. Staff update-Maggie Davidson gave a staff update.
 - J. Discuss County Inmate Crew-Maggie Davidson informed the board of issues MCCPRA has had with the County Inmate Crew.
10. Director's Report-
- A. Maggie Davidson stated that she would begin sending emails with all current programming to the Board members.
 - B. Adult Softball interest meeting will be held in February to be sure all information and rules are conveyed to players before registration begins.
11. Other Business-
- A. Maggie Davidson informed the Board Members that a tennis instructor reached out to her about working in our tennis program.
 - B. Bob Swadel asked for an update on the trail paving. Maggie Davidson stated that paving should begin starting at the airport to town.

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- C. Bob Swadel asked for an update on MSST. Maggie Davidson stated that the handbook is almost complete, and an open space is being developed for working out.
12. Adjourn Meeting to go into Executive Session for discussion of Property Acquisition. Cole Posey made a motion at 8:23am to Adjourn Meeting to go into Executive Session for discussion of Property Acquisition. Brad Gregory seconded the motion. **Motion approved unanimously.**
13. Convene Executive Session for discussion of Property Acquisition.
14. Reconvene the MCCPRA Meeting from Executive Session. Brad Gregory made a motion to reconvene the MCCPRA Meeting from Executive Session at 8:58am. Cole Posey seconded the emotion. **Motion approved unanimously.**
15. Next Meeting
A. Executive Committee Meeting- February 8, 2023
B. Scheduled Meeting- February 15, 2023
16. Adjourn



Secretary/Treasurer



HR-Finance Director

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**MINUTES FOR THE EXECUTIVE COMMITTEE MEETING
MOULTRIE-COLOQUITT COUNTY PARKS & RECREATION AUTHORITY
January 11, 2023, 12pm
Admin Office 1020 4th ST SW, Moultrie, GA 31768**

Members Present: Heath Wetherington, Bob Swadel and Dorothy McCranie

Ex/officio members & staff present: Sheree Hamilton and Maggie Davidson

Absent: None

Others Present: None

1. Call to Order-Dorothy McCranie called the meeting to order.
2. Invocation- Dorothy McCranie gave the invocation.
3. Discuss Agenda for January 18, 2023-Board members discussed the Agenda for January 18, 2023.
4. Other Business
5. Next Meeting –January 18, 2023- Ryce Community Center
6. Adjourn


Secretary/Treasurer


HR-Finance Manager

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