

MOULTRIE – COLQUITT COUNTY PARKS AND RECREATION AUTHORITY (BID SPECIFICATIONS)

TOM WHITE LINEAR PARK

Sealed bids will be received until 5pm, on September 12, 2022, at the office of Maggie Davidson, located at 1020 Fourth Street SW, Moultrie, Georgia. **No bids will be accepted after the September 12, 2022 deadline. Those received late will be unopened.**

Project Plans are available for pick up, between August 19, 2022 and September 12, 2022 at the Moultrie-Colquitt County Parks and Recreation Authority Office, located at, 1020 Fourth Street SW, Moultrie, GA, during normal operating hours

Attached are the general conditions, standard instructions, bid specification, and bid form. Variation from the given specifications should be noted on the bid form with an explanation of said variation(s) attached. Bids are to be marked with bidder's name and address.

STANDARD INSTRUCTIONS TO BIDDERS

1. The written specifications contained in this bid document will not be changed or superseded except by written addendum from owner or owner's representative. Failure to comply with the written specifications for this bid may result in disqualification.
2. Moultrie-Colquitt County Parks and Recreation Authority (MCCPRA) assumes neither responsibility nor obligation to proposers and is not responsible for any costs associated with submission of the proposal. MCCPRA is not responsible for costs associated with research or documentation required as a part of the proposal, or any costs associated with oral or written presentations required as part of the selection committee's evaluation.
3. Respondents to this RFP agree to waive any claims they have or may have against the MCCPRA, its employees, agents, members, representatives, and legal counsel, arising out of or in connection with the (1) administration, evaluation, recommendation, or selection of any proposal; (2) waiver of any representations under the proposal or documents; (3) approval or rejection of any proposal; and (4) award of a contract.
4. All goods and materials will be F.O.B. Tom White Linear Park - **job site**. No freight, fuel surcharges, or postage charges will be paid unless such charges are included in the bid price.
5. All bids must be sealed, received, and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place without consideration, regardless of the postmark.

6. Each bid form submitted must include the name of the business, mailing address, the name, title, and signature of the person submitting the bid.
7. No bids received after said time or at any place other than the time and place stated in the notice will be considered.
8. MCCPRA, in its sole discretion, will select the proposal which best fulfills the requirements and provides the best value. It is the intent of MCCPRA to award the contract to the firm which, based on the selection evaluation, is the most responsive and the most qualified firm for the work performed. The criteria will include, but is not limited to, stability of the firm, relevant project experience and qualifications, and suitability to provide services.
9. The MCCPRA may reject any and all bids. Also, the right is reserved to waive any irregularities or informalities in the bidding procedure. The MCCPRA will be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operation of the various bidders. The MCCPRA reserves the right to reject all bids and waive informalities.

SPECIFICATIONS

- I. Scope:** The work to be done consists of the furnishing of all materials, labor, and equipment for the following.

- Tree Removal

The project consists of Removal of Trees Along the designated portion of the Tom White Linear Park, Grinding of Stumps, and Clean-up and Disposal of all Debris per plans and specifications prepared by Jonathan Vines, Landscape Architecture. No substitutions will be permitted without prior consent. Questions regarding the Plans and/or Specifications shall be directed to Maggie Davidson at (229) 456-1341 or Jonathan Vines at (229) 454-0412.

- II. Materials:** The materials shall be as specified in the Project Plans and Specifications.
- III. Construction:** Construction shall be completely finished in a timely manner. This includes all necessary punch-list items. The MCCPRA expects the tree removal to begin as soon as possible.
- IV. Acceptance and Payment:** Upon final inspection and approval by the MCCPRA final payment will be processed.
- V. Insurance/Bonding:**
- A. EVIDENCE OF INSURANCE:** Prior to execution of the contract, the Contractor shall file, with the MCCPRA, evidence of insurance from the insurer,

certifying to the coverage of the insurance required herein. The evidence of insurance shall be certified by a properly authorized officer, agent, general agent, or qualified representative of the insurer, and shall certify the names of the insured, the type and amount of insurance, the location, and operations to which the insurance applies, and the expiration date. The evidence shall include the agreement of the insurer to give, by registered mail, notice to the Owner and at least 30 calendar days prior to the effective date of cancellation, lapse, or material change in the policy.

- B. CERTIFICATE OF INSURANCE:** This Certificate of Insurance is not an insurance policy and does not amend, extend, or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term, or condition of the contract with the respect to which this certificate is issued, the insurance afforded by the policies described herein is subject to the terms, exclusions, and conditions of such policies.
- C. CANCELLATION OF INSURANCE:** If the insurance is canceled, the Contractor shall deliver to the MCCPRA new policies of insurance and the receipts for payment of premiums thereon. Should the Contractor neglect to obtain and maintain in force such insurance and deliver such policy or policies and receipts to the Owner, then it shall be lawful for the Owner to obtain and maintain such insurance. The Contractor hereby appoints the owner his true and lawful attorney, to do the things necessary for this purpose. Money expended by the Owner under the provisions of this paragraph for insurance premiums shall be charged to the Contractor. Failure of the Owner to obtain such insurance shall in no way relieve the Contractor of his responsibilities under this contract.
- D. PUBLIC LIABILITY:** Successful bidder will be required to furnish a certificate of liability insurance in an amount not less than (\$1,000,000.00) one million dollars per occurrence to protect the library throughout the life of the contract against “all risks”. Coverage to include but not be limited to general liability; comprehensive form, premises/operations, underground explosion and collapse, products/completed operations, contractual, independent contractors, broad form property damage, personal injury, and automobile liability. Worker’s compensation and employer’s liability are to be statutory amounts for the state of Georgia. Certificate must be furnished within (10) ten calendar days of a “notice of award” being issued.
- E. WORKERS COMPENSATION INSURANCE:** Contractor and the subcontractors shall cover or insure under applicable laws relating to workers compensation or employer’s liability insurance, their employees, working on or about the construction site, regardless of whether such coverage or insurance is mandatory or merely elective under the law. The contractor shall defend, protect,

save harmless the Owner from and against claims, suits and actions arising from failure of the Contractor or the subcontractors to maintain such insurance.

TREE REMOVAL AND GENERAL SPECIFICATION

1. Existing trees have been marked along the Tom White Linear Park (Bike Trail) from Lower Meigs Road to the Municipal Airport. Trees that are marked in red are to be removed in phase 1, while the trees marked in blue are to be removed in a later phase and are to be priced as an alternate service (See bid sheet for details. See project plans for approximate tree locations and quantities sheet for exact quantities, species, and approximate sizes.)
2. The contractor is responsible for locating and protecting all utilities.
3. Contractor is to protect all areas surrounding the tree removal site(s), which includes but is not limited to; the asphalt trail, the gravel trail, park structures/signs, and all dirt/grass areas adjacent to the trail. It will be the contractor's responsibility to repair all damaged areas due to use of heavy equipment or impact from falling trees, limbs, or debris.
4. Contractor is to supply all equipment, materials, and labor for tree removal.
5. Safety equipment is to be worn, per OSHA Regulations.
6. The project site is in a public environment. Contractor is to ensure the safety of the public during tree removal. This includes providing all necessary safety cones/barrels, protective barriers, and providing spotters for directing public traffic.
7. All equipment is to be removed from the project site daily.
8. Trees are to be removed from the top down to minimize damage to the surrounding area. Any trees not marked for removal that are damaged during removal are to be reported to the owner/owner's representative for review prior to any additional cutting/trimming.
9. All tree trunks, limbs, and debris are to be removed from the project site(s).
10. All stumps are to be ground a minimum of 6" below finished grade of the surrounding area and backfilled with shavings to the point where the stump area is flush with the surrounding grade. Contractor is to grind any above ground roots that are in the immediately vicinity of the tree that was removed.
NOTE ALL TREES ADJACENT TO TREES BEING REMOVED ARE TO BE PROTECTED.
11. It is the contractor responsibility to clean up the project site at the end of each day.

TOM WHITE LINEAR PARK

TREE QUANTITIES, SPECIES, AND SIZES

MILE MARKER 0 (LOWER MEIGS ROAD) – MARKER 0.5

RED MARKED TREES

(1) - 10" PINE

BLUE MARKED TREES

N/A

MILE MARKER 0.5 – MARKER 1.0

RED MARKED TREES

(1) - 3" OAK
(1) - 4" OAK
(1) - 4" PINE
(6) - 5" PINES
(4) - 6" PINES
(2) - 7" PINES
(3) - 8" PINES
(2) - 8" HARDWOODS
(4) - 9" PINES
(1) - 9" OAK
(1) - 9" CAMPHOR
(10) - 10" PINES
(1) - 10" PECAN
(1) - 10" OAK
(15) - 12" PINES
(4) - 13" PINES
(1) - 13" SPLIT DEAD TREE
(3) - 14" PINES
(1) - 14" OAK
(2) - 15" PINES
(1) - 15" LAUREL
(2) - 16" PINES
(1) - 16" OAK
(2) - 18" PINES
(1) - 19" HARDWOOD
(1) - 20" PINE
(1) - 30" OAK

BLUE MARKED TREES

(2) - 6" HARDWOODS
(5) - 9" PINES
(3) - 10" PINES
(1) - 12" PINE
(1) - 12" OAK
(1) - 13" PINE
(1) - 14" PINE
(2) - 16" PINES
(1) - 16" OAK
(1) - 18" PECAN

MILE MARKER 1.0 – 19TH HOLE LANE

RED MARKED TREES

(1) - 7" HARDWOOD
(1) - 9" PINE
(1) - 10" OAK
(3) - 10" DEAD PINES
(4) - 15" PINES
(1) - 16" PINE
(1) - 18" PINE
(1) - 20" PINE

BLUE MARKED TREES

(1) - 10" PINE
(1) - 12" PINE
(2) - 16" PINES
(1) - 18" OAK
(1) - 24" OAK

19th HOLE LANE – HUGH BANNISTER DRIVE (MILE MARKER 1.5)

RED MARKED TREES

- (1) - 6" PINE
- (2) - 10" PINES
- (1) - 12" PINE

BLUE MARKED TREES

N/A

MILE MARKER 1.5 – CLUB VIEW DRIVE

RED MARKED TREES

- (2) - 4" PINES
- (1) - 6" PINE
- (1) - 7" PINE
- (2) - 8" PINES
- (2) - 10" PINE
- (1) - 10" HARDWOOD
- (17) - 12" PINES
- (1) - 14" PINE
- (3) - 16" PINES
- (2) - 18" PINES
- (1) - 22" PINE

BLUE MARKED TREES

N/A

FROM CLUB VIEW DR. – MILE MARKER 2.0 at WILLOW LODGE

RED MARKED TREES

- (1) - 12" PINE
- (1) - 13" PINE
- (3) - 16" PINES

BLUE MARKED TREES

N/A

MILE MARKER 2.0 at WILLOW LODGE – SHADOW LAKE DRIVE

RED MARKED TREES

- (7) - 12" PINES
- (1) - 13" PINE
- (2) - 14" PINES
- (2) - 16" PINES
- (1) - 24" PINE

BLUE MARKED TREES

N/A

SHADOW LAKE DRIVE – VETERANS PKWY. (HWY 319)

RED MARKED TREES

- (3) - 8" PINES
- (1) - 8" DEAD PINE
- (1) - 10" PINE
- (9) - 12" PINES
- (1) - 13" PINE
- (2) - 14" PINES
- (1) - 16" PINE
- (2) - 16" OAKS
- (1) - 18" OAK
- (2) - 24" PINES

BLUE MARKED TREES

N/A

MILE MARKER 3.5 – MARKER 4 AT SHADE MURPHY ROAD

RED MARKED TREES

BLUE MARKED TREES

(1) - 18" PINE

N/A

MILE MARKER 4.0 – MARKER 5.0 (MUNICIPAL AIRPORT)

RED MARKED TREES

BLUE MARKED TREES

(1) - DEAD OAK
(2) - 3" PINES
(7) - 4" PINES
(10) - 5" PINES
(2) - 5" OAKS
(1) - 6" OAK
(15) - 6" PINES
(13) - 7" PINES
(1) - 7" OAK
(1) - 8" OAK
(12) - 8" PINES
(5) - 8" HARDWOODS
(14) - 9" PINES
(1) - 10" HARDWOOD
(10) - 10" PINES
(2) - 10" OAKS
(4) - 11" PINES
(16) - 12" PINES
(3) - 12" OAKS
(7) - 13" PINES
(2) - 14" OAKS
(11) - 14" PINES
(13) - 16" PINES
(11) - 18" PINES
(3) - 24" PINES

(2) - 8" OAKS
(2) - 9" PINES
(1) - 10" PINE
(1) - 10" OAK
(4) - 12" PINES
(4) - 14" PINES
(1) - 16" PINE
(1) - 16" OAK
(3) - 17" PINES
(1) - 24" PINE

**MOULTRIE – COLQUITT COUNTY
PARKS AND RECREATION AUTHORITY
(BID FORM)**

TOM WHITE LINEAR PARK

BASE BID

\$ _____ **REMOVAL OF ALL TREES MARKED IN RED**

\$ _____ **REMOVAL OF ALL TREES MARKED IN BLUE**

Earliest Start Date: _____

Estimated Completion Time: _____

It is agreed by the undersigned bidder that the signature and submission of this bid represent the bidder's acceptance of all terms, conditions, and requirements of bid specifications and, if awarded, the bid will represent the agreement between the parties.

Company Name:

Address:

Telephone Number: _____ E-Mail:

Name: _____ Title:

Signed (sign manually, in ink):

Date:
